

# Basware Bespoke

Procurement deep-dive session  
November 9, 2023



# Hosts



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# Content

- 1 Amazon Integrated search (demo)
- 2 5 Features You Should Enable in Basware Purchase
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# Amazon Integrated search

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Now it all just happens™

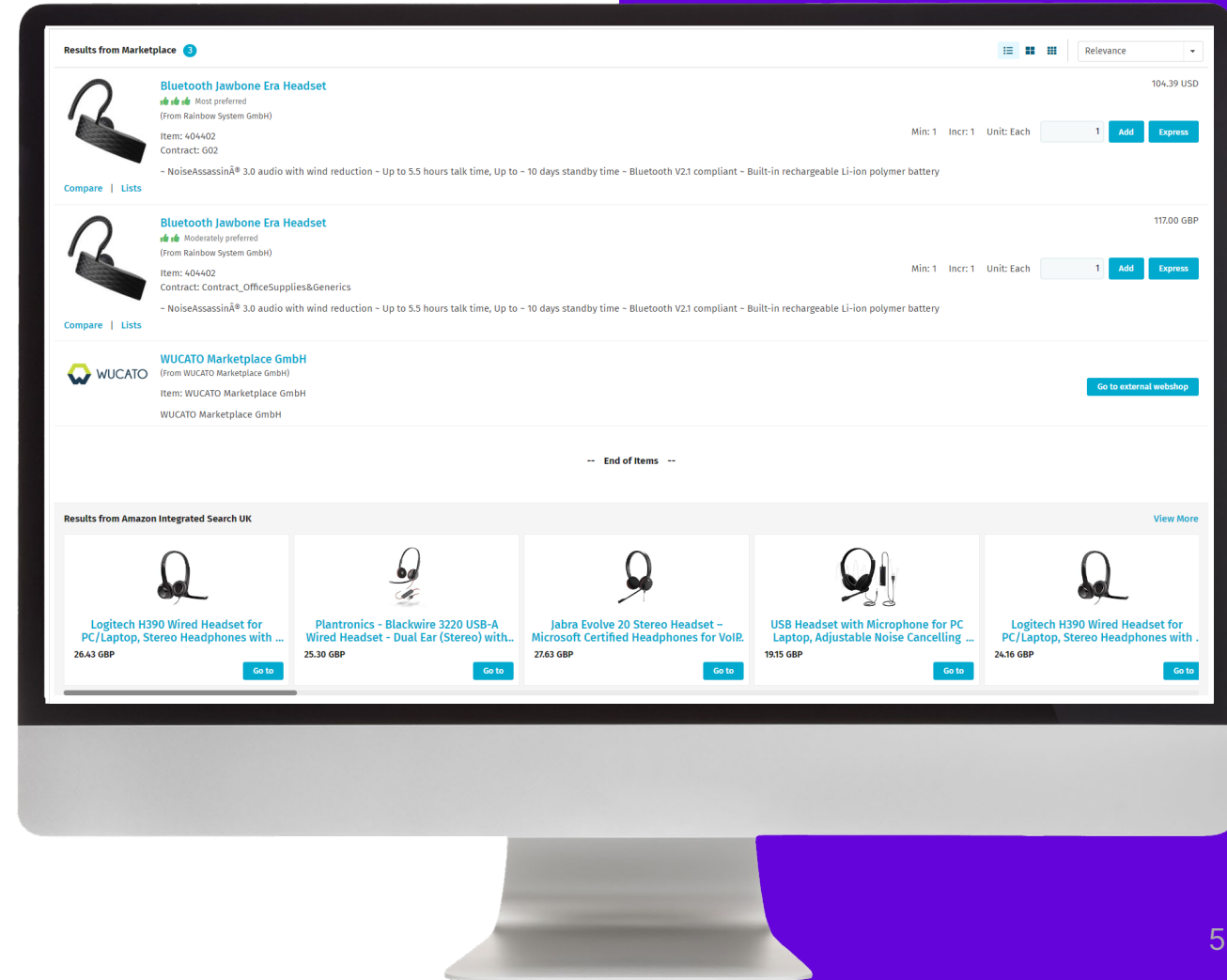


# Amazon Integrated Search

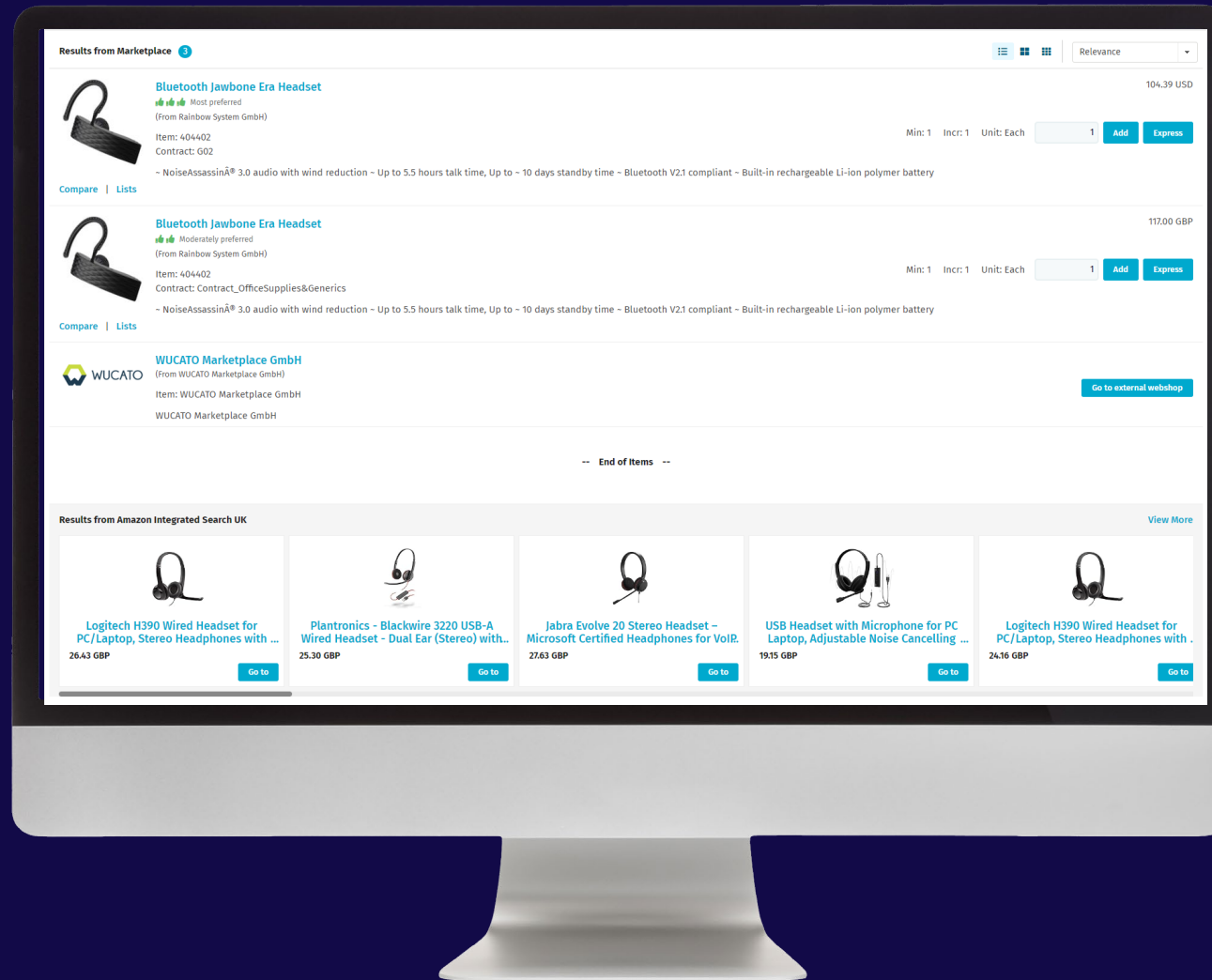
## View Amazon products along with catalog products

- Users can **see Amazon products in the same search results as catalog products**. This allows users to easily compare both prices and available products.
- **Stay compliant:** Catalogs cannot cover all the items needed by employees, products covered by Amazon Business allow users to use Basware Procurement and the approval processes for one-time needs.
- **Less maverick buying:** One-time spend can be more efficiently handled with a better, wider coverage of products

Enhanced spend visibility with  
Amazon Integrated Search









# 5 Features You Should Enable in Basware Purchase Today!

[Check out the blog](#)

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# 1 Integrated Shopping Experience



- Integrated shopping experience streamlines the end-user shopping process by providing a unified starting point.
- This allows users to discover free-text forms, catalog products, and punchouts **all in one search**, resulting in a more seamless experience **with fewer clicks**.

The screenshot displays a marketplace search interface with the following items:

- Office cleaning services** (From Rainbow System GmbH): Item: Cleaning01, Contract: SRV02. Price: 1 unit. Includes a "Get quote" button.
- Executive Office Desk Computer Table Workstation** (From Rainbow System GmbH): Item: desk, Contract: ARCH1.0. Price: 259.99 EUR. Includes "Add" and "Express" buttons.
- Redecorate your office by requesting furnishing services**: Includes a form to describe the current office space and a "Request" button.

**Contact your Customer Success Manager today to begin planning your transition.**



# 2

# Budgets



- Budgets in Basware Purchase allow you to **monitor and control your procurement spending** effectively.
- Purchase requisition lines are mapped to budgets based on coding rules. You can enforce budget limits by preventing users from sending purchase requisitions for approval when the budget is exceeded or by issuing warnings.

|                          |                                     |
|--------------------------|-------------------------------------|
| Spent                    | 787,189.76 EUR                      |
| Reserved by other orders | 1,397,465.40 EUR                    |
| This order               | 1,570.99 USD   1,586.70 EUR         |
| Pending requisitions     | 51,842.43 EUR                       |
| Remaining                | 1,645,461.09 USD   1,661,915.70 EUR |
| Total                    | 3,900,000.00 EUR                    |

Request activation via the [Basware support portal](#)

# 3

# Contract spend



- **Get increased visibility** into your contract spend by tracking your purchase orders, spend plans, and invoices.
- Contract spend can be viewed in Purchase Professional tools.
- It can also be exported to Excel for straightforward reporting or to external systems via Open API.
- Customize the spend collection for each individual contract to meet your specific needs.

| Organization    | Contract number  | Title                          | Supplier                       | Description  | Amount type | Total amount | Currency | Order spend | Invoice spend |
|-----------------|------------------|--------------------------------|--------------------------------|--|-------------|--------------|----------|-------------|---------------|
| M00, Mobor Inc. | 2022 03 01 14 50 | Purchasing Contract Office     | 22000, Acme P2P Supplier EU    | Purchasing Contract Office                         | Net         | 1,109,000.00 | EUR      | 9,721.63    |               |
| M00, Mobor Inc. | 2022 07 28 17 16 | Acme USA Contract              | 11000, Acme USA                | Goods, Acme USA Contract                           | Net         | 627,000.00   | USD      | 8,444.10    | 1,650.00      |
| M00, Mobor Inc. | 2022 09 01 13 70 | Cleaning, Offices North & West | 86964, Intelligence delivered! | Cleaning services in 36 locations according to ... | Net         | 250,000.00   | EUR      | 2,908.27    |               |
| M00, Mobor Inc. | 20210611         | Rainbow System GmbH Medical    | 11000, Acme USA                | Rainbow System GmbH Medical                        | Net         | 900,000.00   | EUR      |             |               |

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# 4 Quick Source



- Quick Source is a **powerful quoting tool** for buyers, particularly useful for handling tactical requests for quotations. It's ideal for highly configurable products or items subject to price volatility.
- Quick Source not only helps you **get the best price** but also enhances transparency in supplier selection.
- It offers **three quoting options**: framework agreement, price on request, and standard.

The screenshot displays the 'Request for quote' interface. At the top, it shows the request ID '0000000276' and a 'Draft' status. Below this, there are sections for 'Request details' and 'Suppliers'. The 'Request details' section includes fields for Request name, Request type (Quick Quote), Request ID, Contract Reference, Document date, Expiration date, Expiration time, Target delivery date, Maximum price, Currency (EUR), Quantity, and Unit (Select). There is also a field for Classification code (46180000) and a description of the requested product or service. The 'Document access' section has radio buttons for 'Sealed bid' and 'Restricted'. The 'Suppliers' section is a table with columns for Supplier Name, Company ID, Country, and Location.

| Supplier Name              | Company ID | Country        | Location            |
|----------------------------|------------|----------------|---------------------|
| PRODUCT SUPPLIES LIMITED   | 218926330  | United Kingdom | TOWER HOUSE         |
| Rainbow System GmbH        | 303876957  | Austria        | Nedergasse 1        |
| INSIDERS Technologies GmbH | 313370961  | Germany        | Unter den Linden 10 |

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## 5 Adjustable timing for goods receipt notifications



- If daily task summary notifications are enabled, users may receive daily reminders for completing the goods receipt task after sending a purchase order to the supplier. These reminders can become unnecessary (and annoying) if goods are delivered significantly later.
- Avoid these unnecessary email reminders by configuring delays in goods receipt notifications. You can base these delays on confirmed or desired delivery dates or specify a delay in days after the order has been sent.

**Request activation via the Basware support portal**





# Procurement roadmap





# Procurement – Roadmap

## Procurement

| Available Now   | 23-Q4  | In Development  | 24-H1   | Exploring |
|---|--|---|---|-----------|
| <b>Agility to Procurement process</b>   |  |   |   |           |
| <p><b>More opportunities for supplier collaboration *</b></p> <p>Amazon Integrated search – supplier’s webshop items visible in product search along with catalog products</p> <p>Flexible purchase order sending to cXML suppliers</p> <p><b>Multiple line field updates</b></p> <p>Copy one or more fields from a line to multiple or all lines</p> <p><b>Enhancement to coding split</b></p> <p>Allowing splitting coding of a line by amount</p> <p><b>User’s default address</b></p> <p>User can set their default delivery and invoicing addresses in user settings</p> | <p><b>More opportunities for supplier collaboration</b></p> <p>Integrated search support for OCI punchouts</p> <p><b>Versatile purchase order approval process</b></p> <p>Purchase order row-level approval allows to send the purchase orders for approval with the same coding rules as purchase requisition approval.</p> <p><b>Budget visibility</b></p> <p>Easier tracking of budget spend statuses for budget owners in budget management list</p> | <p><b>Multiple shopping baskets</b></p> <p>Allows multiple baskets for different purposes or currencies.</p> <p><b>Approval workflow enhancements for purchase requisitions</b></p> <p>More criteria for approval re-triggering</p> <p>Header-level approval with the ability to send the document to multiple approvers simultaneously</p> <p><b>Budget enhancements</b></p> <p>Allowing the budget owner to view budget status of individual budgets and export budget list to Excel</p> <p><b>Compliance audit report</b></p> <p>Enhanced security by getting information which users have accessed invoice data.</p> <p><b>Tools for power users</b></p> <p>Efficient and configurable task lists</p> | <p><b>Amazon Business Punch-In</b></p> <p>Checkout and order items from Amazon Business without first navigating from Basware Procurement</p> <p><b>Buyer-managed bundles</b></p> <p>Allowing product bundles to contain items from different suppliers</p> <p><b>Approval workflow enhancements for purchase orders</b></p> <p>Approval retriggering and multiple processes and activities</p> <p><b>More control over procurement</b></p> <p>Goods receiving for blanket orders</p> <p><b>Self-service opportunities for buyers</b></p> <p>Buyers can set up suppliers’ webshops in Marketplace</p> |           |



# Thank you

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